

	Yes	In Part	No	NA	Notes/Observations
B. Wayfinding and Orientation					
1. Inclusiveness					
Is the accessible route to the lobby and throughout the building the same for all users?					
Are accessible features integral to the overall circulation throughout the building?					
Other?					
2. Choice					
Do interior routes provide choice in method of vertical circulation and use (e.g. ramp, elevator, lift, escalator, or stairs)?					
Is there a network of accessible routes that maximizes flexibility in travel?					
Other?					
3. Clarity					
Is the location of vertical circulation options obvious from the entrance (e.g. elevators, escalators, stairs)?					
Are routes of travel to public spaces and rooms easily found?					
Are key areas visible or the route to them clearly marked?					

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Are all areas of the building laid out in a consistent and logical way?					
Do all the paths of travel have legible signage that is readable under both day and night lighting conditions?					
Does signage accommodate a wide range of literacy and language skills?					
Does the building information system use symbols, print, audible, and/or tactile methods for redundant presentation of essential information?					
Does the acoustical environment in hallways, lobbies, stairwells and elevators permit effective communication among users?					
Other?					
4. Safety					
* Is the air quality in hallways, lobbies, stairwells, and elevators healthy for most users (comfortable temperature, humidity and air circulation, well ventilated, free of chemicals, allergens, scented products and unpleasant odors)?					
Are paths of travel free of tripping hazards (e.g., abrupt level changes, area rugs)?					
Are exit routes visually obvious?					
Is sound transmitted information (e.g. loudspeaker, microphone, fire alarm etc.) static and feedback free, at the correct volume, and understandable for most users?					

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Is there sufficient lighting in stairs, corridors, at emergency exits and along routes of travel?					
Are emergency alarms designed for use by people with either vision or hearing limitations, under varied conditions (in the dark, or when there is smoke or when audible alarms are operating)?					
Other?					
5. Comfort					
Are paths of travel throughout the building efficient, minimizing wasted effort?					
Are places provided to sit and rest in long corridors?					
Are there railings in long corridors?					
Do paths of travel permit a clear line of sight to signage and destinations for any seated or standing user?					
Is there adequate space for people using equipment (strollers, luggage carts, walkers, wheelchairs, gurneys, etc.) to move throughout the building easily?					
Other?					

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6. ADA Accessibility					
Paths					
Are paths of travel firm and slip resistant?					
Do stair treads have a non-slip surface?					
Are all public spaces on an accessible path of travel?					
Is the accessible route to all public spaces at least 36 inches wide?					
Is there a 5-foot circle or a T-shaped space for a person using a wheelchair to reverse direction?					
Are hazardous elements in paths of travel eliminated, isolated, or shielded? + Staircases (especially the undersides)? + Hanging signs or structural elements? + Access to dangerous areas?					
Are emergency alarms designed for use by people with vision and hearing limitations (both flashing lights and audible signals)?					

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Vertical Circulation Are there ramps or elevators to all levels?					
Can all controls in elevators and hallways be reached and used by people of different heights and with varied visual and hearing abilities? + Are the elevator call buttons in the hallway no higher than 42 inches? + Do the elevator controls inside the cab have raised and braille lettering? + Is there a sign on both elevator door jambs at every floor identifying the floor in raised and braille letters? + If an emergency intercom is provided in the elevator, is it usable without voice communication (e.g. telephone device for deaf people) and identified by braille and raised letters?					
If there is a lift, is there at least 30 by 48 inches of clear space for a person in a wheelchair to approach it, and to reach and use the controls (between 15 and 48 inches high for a forward approach and up to 54 inches high if a side approach is possible)?					
If there is a lift that cannot be used without assistance, is a call button provided?					
On each level, if there are stairs between the entrance and/or elevator and essential public areas, is there an accessible alternate route?					

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Do stairs have continuous rails on both sides, with 12-inch extensions beyond the top and bottom stairs?					
Signage Do signs designating permanent rooms and spaces (e.g. restroom signs, and room numbers) provide raised, brailled, and high contrast letters, and are they mounted at a height that can easily be found by standing users (60 inches from the floor)?					
Do directional and informational signs that are mounted above 80 inches have letters at least 3 inches high, with high contrast, and non-glare finish?					
Other?					